

KENTUCKY BOARD OF LICENSED DIABETES EDUCATORS (KBLDE)

A regular meeting of the Kentucky Board Licensed Diabetes Educators was held at the Office of Occupations and Professions on May 13, 2013.

MEMBERS PRESENT

Kim Coy DeCoste, Board Chair

Carrie L. Isaacs, Secretary

Dr. Mehdi Poorkay

Carolyn L. Dennis

Occupations and Professions Staff

Julie Jackson, Board Administrator

Others

Matt James – Office of the Attorney General

Janice Haile

MEMBERS ABSENT

Larry Smith

CALL TO ORDER

A meeting of the Kentucky Board of Licensed Diabetes Educators was called to order by Board Chair Kim Coy DeCoste at 10:25 a.m. on Monday, April 16, 2013 at The Office of Occupations and Professions. Meeting was delayed due to late arrival of Mr. James. A quorum was present.

APPROVAL OF THE MINUTES

Carrie Isaacs made a motion to accept the minutes dated April 16, 2013. The motion was seconded by Carolyn Dennis. Discussion was held and revisions were made.

MONTHLY FINANCIAL REPORT AND OCCUPATIONS AND PROFESSIONS REPORT

No financial report available. The requested quarterly report was not available for today's meeting due to the absence of fiscal office personnel, however, it will be available no later than the meeting on June 10, 2013.

Open meeting training- Ms. Jackson advised that the Attorney General's office prefers to hold the training on one date only, instead of on Board meeting dates, and have a representative attend from each board interested. The Board requests that training be held on more than one date and that dates be set so the Board can determine who is available to attend.

Ms. Jackson advised she will be leaving her position with the Office of Occupations and Professions at close of business on June 7, 2013. Lucie Duvall, Board Administrator, will be the interim administrator until Ms. Jackson's replacement is hired.

BOARD CHAIRMAN'S REPORT

Chair DeCoste presented a draft of the FAQ document that she has revised. The Board reviewed, discussed and amended the document. A motion was made by Carrie Isaacs to approve the document. The motion, seconded by Mehdi Poorkay, carried.

Chair DeCoste presented a draft response to Sheryl Traficano, Interim for Lance Hoxie. The Board reviewed, discussed and amended the letter. A motion was made by Carolyn Dennis to approve the letter. The motion, seconded by Mehdi Poorkay, carried.

BOARD COUNSEL REPORT

A lengthy discussion was held regarding revisions to the regulations. Mr. James will draft the regulations with amendments and present to the Board at the meeting on May 22, 2013.

OLD BUSINESS

Carrie Isaacs presented a draft letter regarding the request for a listing of licensed pharmacists. The Board discussed and amended the letter.

NEW BUSINESS

None

TRAVEL AND PER DIEM

Carrie Isaacs made a motion to approve travel and per diem for the meeting dated April 16, 2013. The motion was seconded by Mehdi Poorkay. The motion carried unanimously.

FUTURE MEETINGS

The next Board Meeting will be held May 22, 2013 at 12:00 p.m. at the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

ADJOURNMENT

Mehdi Poorkay made a motion to adjourn the meeting. The motion was seconded by Carrie Isaacs. The motion carried unanimously.

The meeting was adjourned by Chair Kim Coy DeCoste at 2:30 p.m.

Respectfully Submitted:

Julie Jackson, Board Administrator